

**CALL TO ORDER**

Mayor Mazza opened the meeting at 7:00 p.m.

“Sunshine Law” Announcement: Adequate notice of this public meeting has been provided by the Annual Notice; faxed to the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk’s Office.

**FLAG SALUTE**

**ROLL CALL** - Present: Rob Haynes, Matt Severino, Mrs. Nargi, Patricia Dziubek and Frank Mazza. J. Peter Jost, Esq., Township Attorney; John Reymann, P.E., Township Engineer and Ella Malecki Ruta, Township Clerk, were also present.

**APPROVAL OF MINUTES** –Regular Meeting of 4/04/07; - Motion was made by Mrs. Dziubek, seconded by Mr. Severino to adopt as amended said Minutes. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Abstention: Mrs. Nargi. Motion carried.

Executive Session Of 4/04/07; Motion was made by Mr. Severino, seconded by Mrs. Dziubek to adopt said Minutes. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Abstention: Mrs. Nargi. Motion carried.

**VISITORS**

- a. Mr. Ali from Grand Colonial came before Township Committee to ask if bond for a Parking Lot Site Plan at Grand Colonial be set at lower amount rather than based on total cost of the project. After a brief discussion and short explanation by Twp. Attorney Jost, motion was made by Mr. Severino, seconded by Mrs. Nargi to authorize the Twp. Engineer to determine the amount of the bond at a 120%.

At this time Mayor asked that a Public Hearing be held on **RESOLUTION #2007-50 – 2007 BUDGET** due to the Twp. Auditor, Bob Swisher meeting other obligations.

**PUBLIC HEARING – 2<sup>ND</sup> Reading****RESOLUTION #2007-50  
BUDGET 2007**

Mrs. Dziubek motioned to open Public Hearing on Resolution #2007-50, Mr. Severino seconded. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Motion Carried.

Mayor Mazza asked for questions or comments from members of the general public, news media and Committee. As there were neither questions nor comments, Mr. Haynes motioned to close Public Hearing on a second by Mr. Severino. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Motion Carried.

Mayor Mazza asked Mr. Swisher to give brief analysis of 2007 Township Budget. Mr. Swisher stated that there is going to be a 7% tax increase. The majority of this increase is due to less surplus available to be put toward the budget and debt service to purchase open space is also going up. Those two item alone account for about 75% of an increase. The rest of the budget has decreases in line items to cut increase from 14 cents to 7 cents. Mr. Swisher also explained deferred school taxes and the impact they have on municipal budget.

Motion was made by Mrs. Nrgi to adopt 2007 Budget Resolution, Mrs. Dziubek seconded. Vote – Ayes: Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Vote – Nay: Mr. Haynes.

**VISITORS**

## a. Jim Teipel – Recreation Committee

Mr. Teipel mentioned the following: - recreation committee is planning on reintroducing its Summer Camp program for children currently in kindergarten through grade 4<sup>th</sup>. Camp will run Mon – Thur, July 16-19<sup>th</sup> from 9:00 to 11:30 AM; - Dave Bieler, Chair of Recreation Committee is resigning from his position this month. Jack Hara has been nominated to take the his place and Tom Lawrence will continue as Vice Chairman; - with resignation of two members, Dave Bieler and Earle Steeves, Committee proposes to add John Corcoran as a new member. Other position be filled when replacement is found; a copy of 2007 Recreation Comm. proposed budget was presented.

Motion was made by Mr. Severino, seconded by Mrs. Nargi to approve appointments of Jack Hara as Chairman and John Corcoran as a member of Recreation Committee. Motion carried by unanimous favorable roll call vote.

## b. Brian Kirkpatrick – Environmental Commission

Mr. Kirkpatrick came before the Township Committee not so much as an Environmental Commission Member, but as a private citizen of Union Township and wildlife biologist. He expressed serious interest in going into farming practices. He is trying to find out facts regarding current status of all farm land owned by the Township as well as leasing possibilities and procedures to become a farmer. He also stated that he did a lot of research and would be able to come up with satisfactory financial as well as ecological proposal for the township. Attorney Jost will provide Mr. Kirkpatrick with all necessary information.

**REPORTS RECEIVED**

## a. Building Dept. – March 2007

## b. Pattenburg Fire Co. – Jan/Feb/Mar

## c. Tax Collector – March 2007

## d. Municipal Court – March 2007

## e. Road Dept. 4/02-4/05 &amp; 4/09-4/13 – Mayor Mazza acknowledged a great job the Road Department has done during recent flooding

## f. Claims Register – 4/18/07

**CORRESPONDENCE**

- Mrs. Nargi mentioned the following; - resolution from Township of Bethlehem opposing A-3857, which, if enacted, would eliminate RCA's as a tool to facilitate municipal compliance with Mount Laurel and suggested to adopt the same at the next Township Committee meeting
- Mr. Severino mentioned the following: - new three-way Stop sign is going to be placed at the intersection of Cty Rt. 625 and Perryville Rd.; -letter from an Attorney for Hilltop Fuel regarding releasing the bond monies held by Union Township. Attorney Jost will check his files and report at the next meeting; - letter from DEP regarding soil removal from the Mercer Airport, coming to Union Twp. to fill Pattenburg Quarry.
- Patricia Dziubek mentioned the following: - asked if members of Planning Board endorsed letter from Planning Bd. Chairman Mr. Bischoff to Highlands Council. Mrs. Nargi stated that she was not aware of the letter and in the future would like to share information between all township's departments/commissions and committees; she will address this issue at the next Planning Board Meeting; - letter from HC Soil Conservation District regarding Milligan Farm COAH Townhouses, pointing out specific long list of issues needing to be addressed and resolved before our application can be reviewed by the County. Mrs. Dziubek stated that time is of an essence and as a Committee action should taken to speed up the process.
- Mayor Mazza mentioned the following: - received an e-mail regarding potential grants for restoration of the Hoffman House; - letter regarding meeting on I-78 Corridor Transit Study on April 30, 2007.

**PUBLIC COMMENTS**

Anna Strelec, from Union Twp. Senior Citizen Group inquired about the letter sent to Mayor Mazza requesting additional funds for Seniors Citizens Group in 2007 Budget. Mayor Mazza stated that the issue has been positively resolved and suggested to speak with Township CFO, Grace Brennen.

**OLD BUSINESS**

- a. Discussion – Ferreira Construction Co.; Former Pattenburg Quarry.

John Moca, representative from Ferreira Construction, who is in the process of purchasing the Pattenburg Quarry asked the Committee that existing resolution regarding the quarry be transferred with the property, not the owner. Letter with no objections was received from the Union Township Planning Board. After mutual discussion and questions and answers from both sides it was decided that the Committee will visit the site; decision will be rendered at the May 2, 2007 Township Committee Meeting.

- a. The following resolution was introduced for adoption:

**RESOLUTION #2007-\_\_\_\_**  
**UNION TOWNSHIP, HUNTERDON COUNTY**  
**2007 PROFESSIONAL SERVICE CONTRACT; KEY-TECH**

Motion was made by Mrs. Dziubek, seconded by Mr. Severino to table above resolution due to incomplete submission of required contract documents. Motion carried by unanimous favorable roll call vote.

- b. The following resolution was introduced for adoption:

**RESOLUTION #2007-\_\_\_\_**  
**UNION TOWNSHIP, HUNTERDON COUNTY**  
**2007 Professional Services as Hydrogeologist and Geologist to represent Union Township Planning Board**  
**VINCENT W. UHL & ANTHONY J. RANA**

Motion was made by Mr. Severino, seconded by Mrs. Dziubek to table above resolution due to incomplete submission of required contract documents. Motion carried by unanimous favorable roll call vote.

**NEW BUSINESS**

- a. The following resolution was introduced for adoption

**RESOLUTION #2007-65**  
**UNION TOWNSHIP, HUNTERDON COUNTY**  
**2007 PROFESSIONAL SERVICE CONTRACT/ENGINEERING SERVICES**  
**Paul W. Ferriero, PE; Ferriero Engineering, Inc.**

WHEREAS, the Township of Union has a need to acquire engineering services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the Chief Financial Officer has determined that the value of the acquisition may exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

## MINUTES OF REGULAR MEETING April 18, 2007

WHEREAS, Paul W. Ferriero, P.E., of the firm Ferriero Engineering, Inc., 180 Main St., P.O. Box 571, Chester, NJ 07930, has completed and submitted a Business Entity Disclosure Certification which certified that Ferriero Engineering, Inc. has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Ferriero Engineering, Inc. from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT AGREED by and between the Township of Union and Paul W. Ferriero, P.E., of Ferriero Engineering, Inc. as follows:

1. The Engineer shall be compensated at the hourly rate for all engineering services rendered as needed or requested by the Township Committee or other Township agencies.
2. Engineering services may be performed for the Township by other principals and employees of the firm of Ferriero Engineering, Inc., under the direct supervision of Paul W. Ferriero, P.E., when Paul W. Ferriero is unavailable or when otherwise necessary and desirable.
3. This agreement shall cover the period from January 1, 2007, to December 31, 2007.
4. Paul W. Ferriero, PE agrees that no services are to be performed unless specific approval is granted by an appropriate Township official either verbally or in writing.
5. An Affirmative Action Employee Information Report is attached and is part of this agreement. In addition, a copy of Exhibit A, Mandatory Affirmative Action Language, and business Disclosure Entity Certification and the Determination of Value are attached and also part of this agreement.
6. Ferriero Engineering, Inc. will carry, at its expense, during the appointment period professional liability insurance.
7. If any provision or part thereof of this agreement is held to be void or unenforceable under any law and shall be deemed stricken all remaining provisions shall nevertheless continue to be valid and binding upon the parties. The parties agree that this agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision which comes as close as possible to expressing the intention of the stricken provision.
8. A notice of this action shall be printed once in the official newspaper.

Motion was made by Mr. Haynes, seconded by Mrs. Nargi to adopt the above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Motion carried.

- b. The following resolution was introduced for adoption

**TOWNSHIP OF UNION  
IN THE COUNTY OF HUNTERDON  
RESOLUTION 2007-66  
Re: Community Day 2007**

**WHEREAS**, Debbie Hirt and Bruce Rossi have volunteered to serve as co-chairpersons of Union Township's 2007 Community Day event to be held Sunday, September 9, 2007 at the Hunterdon Hills Playhouse, and they have been working on behalf of the Township Committee to set up this year's Community Day; and

**WHEREAS**, the Township Committee enthusiastically supports Union Township's 2007 Community Day;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Union, in the County of Hunterdon, State of New Jersey, that:

1. The Township Committee endorses and supports Union Township's 2007 Community Day as an official Township function to be held at the Hunterdon Hills Playhouse on September 9, 2007;
2. Debbie Hirt and Bruce Rossi are recognized and appointed as the co-chairpersons of the 2007 Community Day event, together with such additional members of the 2007 Community Day Committee they shall designate to assist with same; and Rob Haynes is hereby designated as the liaison from the Township Committee to the Community Day Committee;
3. The Township Committee shall establish appropriate funding for 2007 Community Day; through appropriations in the 2007 and previous years' budgets, and the co-chairpersons are authorized to solicit donations toward the expenses of Community Day from local businesses and residents. All such donations shall be deposited in the municipal general account by the Chief Financial Officer of Union Township;
4. The Township shall request that its insurance agent supply insurance certificates naming the various corporate entities owning and operating Hunterdon Hills Playhouse as addition insureds under the Township's insurance policies, in connection with the 2007 Community Day event;
5. The Township shall obtain certificates of insurance covering Union Township and the corporate entities of Hunterdon Hills Playhouse for any fireworks display to be held at Community Day, from the fireworks display contractor.

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

Motion was made by Mrs. Dziubek, seconded by Mr. Severino to adopt the above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Motion carried.

c. The following resolution was introduced for adoption

**RESOLUTION #2007-67**

**UNION TOWNSHIP, Hunterdon County**

**APPOINTMENT – EMERGENCY MANAGEMENT COORDINATOR**

**WHEREAS**, the Township of Union is currently in need of an Emergency Management Coordinator; and

**WHEREAS**, Jeff Polenz is qualified for this position;

**NOW, THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Union to appoint Jeff Polenz to the position of Emergency Management Coordinator for a 3 year term beginning on January 1, 2007 and ending December 31, 2009.

Motion was made by Mrs. Nargi, seconded by Mrs. Dziubek to adopt the above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Motion carried.

- d. The following resolution was introduced for adoption

**RESOLUTION #2007-68  
UNION TOWNSHIP; HUNTERDON COUNTY  
REFUND OF TAX SALE PREMIUM**

WHEREAS, there exists a premium of taxes for the following tax sale certificate which was redeemed on April 6, 2007:

TAX SALE CERTIFI- CATE #	BLOCK	LOT	QUALI- FIER	NAME	AMOUNT
05-05	24	2	C0916	Kathleen Kush	\$600.00

\* To be refunded to Elliot R. Loeb

THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, that the refund of tax sale premium be returned to the above stated name, and that the Chief Finance Officer of the Township of Union is hereby authorized to issue a check in the stated amount.

Motion was made by Mrs. Nargi, seconded by Mrs. Dziubek to adopt the above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Motion carried.

- e. The following resolution was introduced for adoption

**TOWNSHIP OF UNION  
HUNTERDON COUNTY  
RESOLUTION #2007-69**

WHEREAS, the following parcels contain previously transferred amounts in our tax system; and

WHEREAS, our Township Auditors have determined the following amounts are no longer active in our tax system:

Block	Lot	Amount	Year	Owner
1.05	24	\$ 801.51	2003	Preet, Kanval
12	13	\$4,891.44	2000	B&S Partners
15	19.01	\$ 100.00	2003	Cartwright, Lawrence

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that said amounts be cancelled of record.

Motion was made by Mr. Haynes, seconded by Mr. Severino to adopt the above resolution. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Motion carried.

- f. Request by Tim Strand for the Mayor to sign a letter to DOT; no objection for flying hot air balloons

Motion was made by Mrs. Dziubek that the Mayor signs and sends the appropriate letter in the same format as previously to the New Jersey Department of Transportation regarding Hot Air Balloon Flying,. Mr. Severino seconded the motion. Vote – Ayes: Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza; Abstained: Mr. Haynes. Motion carried.

**g. Appointment of Andy Riehl – Cross Acceptance Committee**

Motion was made by Mrs. Nargi, seconded by Mr. Severino to approve appointment of Andy Riehl to Cross Acceptance Comm. Vote – Ayes: Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza; Abstained: Mr. Haynes. Motion carried.

Mr. Severino suggested that all material for the meeting should be available to Committee Members on the Friday prior to the Township Committee Meeting due to great volume of correspondence that needs to be reviewed. After a brief discussion it was decided that agenda with attachments be ready on Friday preceding the Wednesday meeting.

**REPORTS**

- a. Engineer's Report – Mr. Reymann mentioned the following: - received a call from Mr. Brennen on I-78 Corridor Study meeting; - sent a letter to Mr. Caccavelli at Perryville Estates.
- b. Attorney's Report – Mr. Jost mentioned the following: - drafted a copy with changes to vacation leave policy amending section 3.3 of the Personnel Manual in accordance to the draft of April 3, 2007. Motion was made by Mrs. Nargi, seconded by Mrs. Dziubek to approve the amendment. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Motion carried. Mr. Haynes mentioned of other changes to the manual that need to be updated. Peter Jost stated that all employees should receive and sign for a copy of updated sections of the personnel manual; - draft of the amendment to Mr. Hintz's professional contract be distributed to committee members; - Frontier Insurance Company for Chestnut Ridge Development is looking for performance bond release; Mr. Jost will follow up; - followed up on noise complaints at Lookout Point; issue resolved.
- c. Mayor's Report – Mayor Mazza mentioned the following: - asked Mr. Haynes to help Mrs. Dziubek with COAH and especially Milligan Farm case. Mr. Haynes agreed, but stated that his knowledge or expertise of the issue is no greater than anybody's on the Committee. After a brief discussion it was concluded that efforts will be made by all members of the committee to accomplish common goal.

**COMMITTEE REPORT**

- a. Mrs. Nargi; - has personnel matters for executive session; -interviewed prospective cleaning service for the municipal building, more interviews are scheduled; - remaining applicants for zoning officer position are being interviewed.
- b. Mr. Severino: - expressed his concerns regarding employee supervision working at the recycling center and their access to building and restrooms facilities; - brought to Committee attention that recycling center employees should be mandated to wear safety equipment/safety glasses. After a brief discussion it was agreed with the recommendation of Attorney Jost, that he will draft a policy mandating wearing safety equipment while on the job.
- c. Mr. Haynes: - met with representative from Patriot Media, installation is completed and ready for connection, Municipal Software has to be contacted and coordinate the switch. Mr. Haynes asked Committee permission to contact Joe Piasecki at Municipal Software; - has matters for executive session.

**CLERK'S REPORT** – nothing to report

**PUBLIC COMMENTS** – None

**PAYMENT OF THE BILLS** – Mrs. Nargi moved that all claims against the Township of Union as appearing in the Claims Register of this date be paid and that all checks listed hereinafter be issued in payment thereof; seconded by Mr. Severino. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Motion carried.

On motion by Mrs. Dziubek and second by Mrs. Nargi the Township Committee Meeting was temporarily adjourn as to open a Board of Health Meeting. Motion carried by unanimous roll call vote.

On motion by Mrs. Nargi and second by Mr. Severino Committee reconvened into Regular Township Meeting. Motion carried by unanimous favorable roll call vote.

At about 10:00 PM the following resolution was introduced for adoption:

**RESOLUTION #2007-70  
EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Union Township Committee has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public;

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Union will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12: Personnel matters and potential litigation.

Motion was made by Mrs. Dziubek, seconded by Mr. Severino, to adopt the above resolution. Vote – Ayes; Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried.

At this time Township Engineer, John Reymann left the meeting.

Motion was made by Mrs. Dziubek, seconded by Mr. Severino, to return to the regular meeting. Vote – Ayes; Mr. Haynes, Mr. Severino, Mrs. Nargi, Mrs. Dziubek and Mr. Mazza. Motion carried.

**ADJOURNMENT** – There being no further business to come before the Township Committee at this time, a motion was made by Mr. Haynes, seconded by Mr. Severino, to adjourn. Vote – Ayes: Mr. Haynes, Mr. Severino, Mrs. Dziubek and Mr. Mazza. Motion carried.

Meeting adjourned at approximately 10:45 PM

Respectfully submitted,

Ella Malecki Ruta, RMC  
Municipal Clerk